**Construction (Abbreviated)**

**Template Guide**

The template criteria provided below is a sample list of audit or inspection criteria that is potentially related to the operations at your organization. You may review the samples below and use them as jumping off points for creating custom audit or inspection templates in the SafetySkills Empower system. They may be used in their entirety without change or edited and expanded to suit the specific needs of your organization. Use of these criteria is entirely optional and to be used at your discretion.

**General**

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| Are job safety posters, SOPs, SDSs posted and readily available for viewing? |
| Are recent safety inspections and safety meeting minutes available for review? |
| Are First Aid and other medical emergencies are provided for? |
| Are emergency numbers and other communication information clearly represented? |

**Housekeeping**

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| Are on-site bathroom facilities plentiful, clean, and checked regularly for condition? |
| Are refuse containers provided and emptied regularly? |
| Is drinking water is readily and freely available? |
| Are nails, screws, bolts bent down, covered, or otherwise safe from snagging risk? |
| Are spill response kit is available, adequate for the largest potential spill, and replaced when used? |
| Are hazardous materials stored dependent upon hazard and in compliance with regulations? |
| Are non-hazardous materials stored correctly in line with procedures? |
| Is overall general housekeeping good, with equipment put in its correct place, and all trash and debris disposed of correctly? |

**Fall Protection**

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| Are guardrails and toeboards protecting open-sided floors, holes/openings, scaffolds, runways, etc. |
| Are barricades provided to protect trenches and warn of other hazards? |
| Are ladders and scaffolds are properly constructed? |
| Are ladders extended adequately above landing and tied off? |
| Are scaffolds erected and dismantled under the supervision of a competent person? |
| Are floor holes provided with secured covers and coded/marked? |
| Are ladders and scaffolds being used in accordance with manufacturers’ manuals? |

**Hand and Power Tools**

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| Are the appropriate tools being selected for each job? |
| Are tools are regularly inspected and maintained in a safe condition |
| Are mechanical guards in place, function correctly, and actively used by workers? |
| Has tool-specific training been provided for each user for each tool used? |
| Are improper, damaged, malfunctioning tools removed from job site and are repaired or replaced?  **Electrical** |
| Are ground fault circuits in use and regularly checked, or is an equivalent grounding safety program in place? |
| Are electrical cords in good repair and grounded when used? |
| Are extension cords amp-rated for the tool in use, with no 2-prong cords used for 3-prong tools? |
| Bulb guards are installed for temporary lights, and all lighting set up in a way that minimizes risk of collision with other equipment? |
| Is wiring done per code and good wiring practices? |
| Is there no evidence of exposed wiring or frayed cords?  **Excavations and Trenching** |
| Are all trenching /excavation operations properly supervised by a person who has completed “competent person” training |
| Is proper shoring and/or sloping used for excavations over 5 feet? |
| Are adequate ladders or ramps are provided for exit from excavations over 4 feet? |
| Are correct utility services identifications and locations made and flagged or otherwise marked? |
| Are materials and equipment stored at least 2’ from the edge? |