**Exits and Exit Doors Template Guide**

The template criteria provided below is a sample list of audit or inspection criteria that is potentially related to the operations at your organization. You may review the samples below and use them as jumping off points for creating custom audit or inspection templates in the SafetySkills Empower system. They may be used in their entirety without change or edited and expanded to suit the specific needs of your organization. Use of these criteria is entirely optional and to be used at your discretion.

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| Are exit doors located and constructed so that the route of exit travel is clear and direct? |
| Are exits accessible from anywhere in the workplace? |
| Is the exit route adequately lighted? |
| Do exit doors open away from the user, and can be opened easily and quickly and without special effort? |
| Are safety inspections done on a regular basis?  |
| Do doors on cold-storage rooms open outwards, with easy-to-use inside release mechanisms? |
| Do cold storage rooms have alarms in case of failure or difficulty opening doors. |
| If exit doors open to a street, are protections in place to prevent employees walking into traffic (warning signs, gates, barriers etc.)? |
| Do doors that swing both directions have viewing panels in each door if they are frequently used? |
| Are exit doors marked clearly with “Exit” signs? |
| Do Exit signs independently illuminate in a power outage? |
| Are extinguishers readily available, accessible, and routinely inspected? |
| Are OSHA informational posters mounted in commonly accessible location? |
| Does the safety bulletin board contain up to date information? |