**Flammable and Combustible Materials (Supplemental) Template Guide**

The template criteria provided below is a sample list of audit or inspection criteria that is potentially related to the operations at your organization. You may review the samples below and use them as jumping off points for creating custom audit or inspection templates in the SafetySkills Empower system. They may be used in their entirety without change or edited and expanded to suit the specific needs of your organization. Use of these criteria is entirely optional and to be used at your discretion.

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| Are all ignitable and combustible trash, debris and solid waste stored in covered metal receptacles and removed from the work site promptly? |
| Are oily rags and other potentially self-reactive materials and wastes stored closed metal bins, and removed from work area regularly and without compaction? |
| Are proper storage methods used to minimize the risk of fire and spontaneous combustion? |
| Is vacuuming used to remove combustible dusts and particulates, rather than blowing and sweeping? |
| Are safety inspections done on a regular basis?  |
| Are flammable gas cylinders separated from oxidizing gases by distance, or a 5 ft high fire-resistant barrier when stored? |
| Are “NO SMOKING” signs posted in areas where flammable or combustible materials are used or stored? |
| Are “NO SMOKING” signs posted on tanks of liquefied petroleum gas? |
| Is proper storage practiced minimizing the risk of fire including spontaneous combustion? |
| Are fire separators placed between containers of combustibles or flammables, when stacked one upon another, to assure their support and stability? |
| Are extinguishers readily available, accessible, and routinely inspected? |
| Are *OSHA informational posters* mounted in commonly accessible location? |
| Does the safety bulletin board contain up to date information? |

**Add Relevant and Appropriate Elements from the Following Checklists:**

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| Are exit door protocols established - s*ee Exit and Exit Door checklist* |
| Are fire extinguisher protocols established? - *see Fire Extinguisher checklist* |
| Are flammable and combustible materials protocols established? - *see Flammable and Combustible Checklist and Flammable Liquids checklist* |
| Are hazardous materials protocols established? - *see Hazardous Materials checklist* |
| Are hazardous waste protocols established? - *see Hazardous Materials checklist* |
| Are sprinkler systems protocols established? -*see Sprinkler System checklist* |