**Hazardous Waste Accumulation Template Guide**

The template criteria provided below is a sample list of audit or inspection criteria that is potentially related to the operations at your organization. You may review the samples below and use them as jumping off points for creating custom audit or inspection templates in the SafetySkills Empower system. They may be used in their entirety without change or edited and expanded to suit the specific needs of your organization. Use of these criteria is entirely optional and to be used at your discretion.

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| Are individual wastes and waste streams discarded appropriately in line with documented and approved procedure? |
| Is chemical inventory management/ordering system in place and checked before ordering new chemicals? |
| Is the waste accumulation area/building clearly marked? |
| Are any warning signs and labels clearly posted? |
| Are containers properly and clearly labeled "Hazardous waste" and with the correct waste name (not abbreviated)? |
| Is adequate headspace allowed for full containers of waste? |
| Is the accumulation start date added at the appropriate time (dependent upon generator status)? |
| Are waste stored in approved and compatible containers? |
| Are containers in good condition with no holes, rust spots, major dents, or other damage? |
| Are waste containers tightly closed unless actively adding or removing waste? |
| Are closed lid containers used for liquids, open lid for solids? |
| Are incompatible hazardous wastes properly segregated by hazard? |
| Are any non-RCRA regulated wastes labeled correctly and kept apart from hazardous wastes? |
| Is the accumulation area grounded, or are flammable containers grounded and bonded, or are grounding rods/wires available? |
| Is adequate headspace left before a container is sealed for the final time? |
| Are all waste containers within the dedicated accumulation area and resting on containment units? |
| Are all containers and secondary containments protected from the elements, particularly precipitation? |
| Are spill and leaks cleaned up immediately? |
| Is minimum secondary containment adequate for the volume of containers stored (100% of largest/10% of total)? |
| Is good housekeeping always observed? |
| Is 55 gallons of hazardous waste not exceeded per accumulation area? |
| Are wastes turned in punctually once full and sealed for the final time? |
| Is spill response equipment adequate and accessible? |
| Is an ABC fire extinguisher, or other appropriate extinguishing device in place, and tested regularly? |
| Are eye wash stations/emergency showers in the vicinity tested routinely? |

**Medical / Radioactive Waste**

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| Are sharps wastes immediately discarded into proper puncture resistant containers? |
| Are sharps containers readily available and managed appropriately (e.g., not overfilled)? |
| Are biological waste liquids decontaminated (if applicable) prior to drain disposal? |
| Are biological waste solids discarded as regulated medical waste and autoclaved or disinfected as appropriate? |
| Is mixed waste (e.g., scintillation vials and any other radioactive and hazardous chemical waste mixture) generated in this area? |
| Are the radioactive waste containers properly labeled? |