**Respiratory Protection Program Template Guide**

The template criteria provided below is a sample list of audit or inspection criteria that is potentially related to the operations at your organization. You may review the samples below and use them as jumping off points for creating custom audit or inspection templates in the SafetySkills Empower system. They may be used in their entirety without change or edited and expanded to suit the specific needs of your organization. Use of these criteria is entirely optional and to be used at your discretion.

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| Have all potential respiratory hazards been identified?  Has employee’s potential exposure to airborne hazards been evaluated (using personal exposure monitoring)? |
| Have Hierarchy of Control measures been exhausted to reduce atmospheric exposures (engineering, administrative)? |
| Have respirators been selected based on chemical identification and calculated or estimated exposure level (concentration, PEL etc.)? |
| Have only selected and approved respirators made available to employees? |
| Are employees free from facial hair that may hinder the successful fitting of a respirator or facemask? |
| Have medical evaluation questionnaires been provided to employees who will wear respirators, for both mandatory and voluntary uses? |
| Have employees been fit-tested for respirator use? |
| Do employees only have access to and use those respirators for which a fit test has been performed? |
| Are respirators cleaned after use, and stored i to keep them protected from contamination or damage before the next use? |
| Is the RPP documented and accessible to all employees in the program? |
| Have employees been trained respirator inspection, including a seal-check, before each use? |
| Are employees trained on how to clean and maintain their respirators in line with approved procedures? |
| Is a reporting procedure in place for any issues that arise, and are employees trained in its use? |
| Are respirator cartridges, canisters, and filters NIOSH-approved? |
| Are all cartridges, canisters, and filters compatible with the make and model of the respirators provided to employees? |
| Is breathing air used for air-supplying respirators rated to OSHA Grade D specifications? |
| Are employee fit-test and medical evaluation records maintained? |
| Is the RRP and employee respirator training evaluated annually, or more frequently if needed? |
| Are 'voluntary use' respirator wearers provided with a copy of the information provided in 29 CFR 1910.34 Appendix D (Information for Employees Using Respirators When Not Required under the Standard)? |