**Sprinkler Systems Template Guide**

The template criteria provided below is a sample list of audit or inspection criteria that is potentially related to the operations at your organization. You may review the samples below and use them as jumping off points for creating custom audit or inspection templates in the SafetySkills Empower system. They may be used in their entirety without change or edited and expanded to suit the specific needs of your organization. Use of these criteria is entirely optional and to be used at your discretion.

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| Is a main drain flow test performed at least annually on the sprinkler system? |
| Is the inspector's test valve opening every two years to assure proper operation? |
| Has the water supply to the sprinkler system been assessed as adequate to maintain desired flow? |
| Are only approved systems and devices used in the system configuration (compliance with NFPA or NFBU standards meets OSHA requirement) |
| Is proper clearance maintained below sprinkler heads (at least 18 inches)? |
| Are sprinklers spaced at a distance to provide maximum and most efficient coverage and protection? |
| Are sprinkler heads protected by metal guards where needed? |
| Are the standpipe, valves, and fire department sprinkler connections unobstructed and clearly marked? |
| Are fire doors kept closed? |
| Are room doors kept closed when the rooms are not occupied? |
| Are the battery-operated smoke detectors tested monthly? |
| Are batteries in the emergency lighting tested monthly? |
| Is there a marked meeting place outside the facility where employees are to assemble? |
| Is piping protected against freezing and surface corrosion? |
| If 20+ sprinkler heads are in active use, is an alarm linked to trigger upon reaching full flow for a single sprinkler head? |
| Is piping "all dry" so system can be completely drained? |
| Is floor drainage adequate to allow for efficient discharge of spent water? |
| Are other tests performed as needed (hydraulic, air, hydrostatic)? |